Deleting Reviews

You may want to reduce the number of reviews, or delete older ones, or those containing digital content. You may want to delete all of them.

With Batch Delete Book Reviews, you can delete reviews submitted by your patrons, based on the submission date, the content, or the reviewer’s name—or any combination of these criteria. Please note that, if you select more than one criterion, all of the criteria must be true for Destiny to delete a review. In other words, the criteria are connected by a logical AND.

1. Open the Delete Reviews tab of Update Titles in the Catalog.

2. Select the reviews you want to delete:
   - To delete all the reviews, leave the date boxes blank, Containing at "Anything", and By Patrons at "Any Patron".
   - To delete reviews based on their age, select or enter the date range that the reviews were submitted:
     - If you leave the first box blank and enter a date in the second box, Destiny includes the reviews submitted on or before the date in the second box.
     - If you enter a date in the first box and leave the second box blank, Destiny includes the reviews submitted on or after that date.
     - If you enter the same date in both boxes, Destiny includes just the reviews submitted on that one date.
   - To delete reviews based on their content, select the criteria from the Containing list.
     "Ratings only" includes reviews that have no comments or digital content. Please note that "Comments" and "Digital Content" are not mutually exclusive. "Comments" includes reviews that have comments, whether they have digital content or not; "Digital Content" includes reviews that have digital content, whether they have comments or not.
   - To delete reviews based on the names of the reviewers, select the criteria from the By Patrons list.
     - You can select individual reviewers.
     - You can select all the reviewers who graduate in a certain year.
     - You can select just the reviewers who have left your school.

3. After selecting your criteria, click .

Destiny creates a "Delete Book Reviews" summary in the Job Manager in the Back Office, listing the criteria chosen, and the number of reviews deleted.