Go to http://destiny.greececsd.org
Choose the site where the resource will be circulated and then Login to Destiny.
Use the drop down at the top of the screen to change “View All” to “Resource View”.

**CHECK OUT**

1. Click on the Circulation tab. Destiny opens on the Check Out Items page. Put the cursor in the Find box and scan the patron barcode or type in their name. If there is more than one patron by that name, select the correct patron from the list provided.

2. In the Find text box, scan or type the item barcode / asset tag. The item name and barcode will then be displayed in the Checked Out items section of the patron page.

3. To checkout to another patron, scan the patron barcode or click Reset in the left navigation pane to clear the Patron page.

**CHECK IN**

1. Log in and click on the Circulation tab and then select Check In Items from the left side menu. Scan or type the item barcode in the Find Item box. Continue checking in items by scanning the next item.