<table>
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<tr>
<th>Month/Year</th>
<th>Monthly Goals:</th>
<th>Area of Focus:</th>
<th>Upcoming Deadlines:</th>
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| October 2019 | → Browse the E.E. Guide & Look at Content Areas  
→ Take contract home & Discuss with parents/guardians  
→ Meet with librarian to go over:  
  → Timeline  
  → Process  
  → Rubric  
  → Research Skills | Getting to know the EE.  
Be sure to research, look up and read about a topic of interest. | Subject Area & E.E. Contract are due in November.  
Subject Area Proposal Form  
Extended Essay Contract |
| November 2018 | 📜 Hand in E.E. Contract by 11/1  
📜 Hand in Subject Area by 11/8  
→ Review Rubric  
→ Read a graded sample essay in selected content area | Understanding the assessment | Progress Form 1 |
| December 2018 | → Formally explore your topic of interest  
📜 Progress Form 1 Due by: 12/13  
→ Review various R.Q’s  
  ○ Start drafting your own Research Question | Finding and evaluating sources | Progress Form 2  
Research Question Proposal Form |
| January 2019 | → Meet with your newly assigned supervisor  
→ Continue formulating and formatting your Research Question  
→ Continue finding and evaluating sources  
📜 Progress Form 2 Due by: 1/31 | Meet with your newly assigned supervisor  
R.Q & Finding and evaluating sources | Research Question |
| February 2019 | 📜 Proposed Research Question Proposal Form Due 2/14  
→ Meet with librarian to discuss and evaluate R.Q. | R.Q & Finding and evaluating sources | |
| March 2019 | → Refine Research Question  
→ Meet with Supervisors to refine and finalize their R.Q. | R.Q & Finding and evaluating sources | U of R trip |
| April 2019 | → Meet with librarian to prepare for initial U of R trip | | |
| May 2019 | → Attend full day workshop at the U of R  
→ Read and evaluate sources  
→ Students meet with supervisor:  
  → RPPF #1 Complete Initial Reflection (via google doc on classroom) | Finding and evaluating sources | |
### July & August

Complete first draft of your Extended Essay – Aiming for 2,000-3000 words.

**DUE September, 18 2019**

### Second Year:

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| **September 2019** | - First draft due 9/18  
- Progress Form 3 Due by 9/25  
- Meet with librarian to discuss progress & upcoming U of R trip  
- Meet with supervisor to discuss progress, draft, and bibliography.  
- Second & final draft due 10/30 | Writing paper | Draft Interim RPPF |
| **October 2019** | - Students attend full day U of R  
- Find supplemental information  
- Continue to work on final draft  
- Second & final draft due 10/30 | Refining paper with Supplemental sources to support weak areas in paper | Second & final draft (3,000+ words, 4,000 max) |
| **November 2019** | - Progress Form 4 Due: 11/20  
- Meet with supervisor to review draft and discuss recommendations for the final version of their paper.  
- Supervisor will have read the 2nd full draft before meeting | Refining paper Formatting References and bibliography | Final paper |
| **December 2019** | - Finalizing Paper | Be sure to pay attention to formatting | Final Paper |
| **January 2020** | - Final Copy of Extended Essay is due: 1/15  
- Complete final reflection: Viva Voce | | |
| **February 2020** | - Relax! You made it! | | |